



August 23, 2011

SIDNEY JOB SERVICE WORKFORCE CENTER

Check out JOBS online at <http://jobs.mt.gov> or <http://sidneyjobs.mt.gov>

Phone: 406-433-1204

OFFICE HOURS: Monday 10:00 am - 5:00 pm Tuesday-Friday 8:00 am - 5:00 pm

Veterans Affairs Representative - Michael Cohan for an appointment call 1-406-232-1203. Please note that the date/time is subject to change due to administrative requirements and weather conditions. Any Vietnam Veteran who served in country and has been diagnosed with Type II Diabetes Mellitus or Prostate Cancer should contact the Service Officer.

Vocational Rehab, for an appointment call Rhonda at 1-877-296-1198

AGRICULTURE.....Page 1
BUSINESS & PROFESSIONAL.....Page 2
FOOD & BEVERAGE SERVICE.....Page 8
RETAIL.....Page 11

GENERAL LABOR.....Page 12
HEALTH, CHILD & PERSONAL CARE.....Page 18
OILFIELD & EQUIPMENT OPERATORPage 21
TRANSPORTATION & DELIVERY.....Page 25

Sidney Job Service now offers a TTY phone for the deaf or hard of hearing. The TTY line will be available during office hours. Feel free to contact our office. We would be happy to assist you.

If you have lost your job due to business closure please contact our office. You may be qualified for assistance.

PLEASE CONTACT JOB SERVICE OR CHECK www.jobs.mt.gov FOR FULL JOB DESCRIPTIONS, REFERRAL INFORMATION AND INSTRUCTIONS

AGRICULTURE

3514506 FARM LABORER 2 temp farm positions to work 9/25/2011 to 12/31/11. Will perform duties like: drive/operate farm machinery, to spray, harvest, and store grain crops. Attach farm implements to tractor to spray and harvest grain. Operate self-propelled combine to harvest crops. Repair & lubricate farm machinery and transport produce to elevator or storage area. Must be able to lift 60lbs. Minimum of (3) months experience required. Basic literacy and arithmetic required. Wage is \$9.90 per hour.

3514514 FARM / RANCH HAND FT, year-round position. Will be transporting and hauling of grain and silage, assisting with cow/calf operation, feeding, calving, ear tagging, vaccinating, assisting with snow removal for feeding of cattle during winter months, Will be operating large farm equipment for tilling, fertilizing, planting, harvesting of corn, silage production. Will be servicing and maintaining irrigation equipment; driving pickup to obtain parts and supplies; maintenance and repairs to equipment, buildings and fences. Must have driver's license. Wage DOE, benefits available after one year.

3514486 RANCH HAND Will operate tractors and farm trucks, for planting, haying and harvest. Will need to drive semi trucks to haul crops and cattle. Other field work to include spraying, fertilizing and irrigation. Livestock work includes feeding care and calving. will also do repairs of fences, buildings and equipment. Must have a valid driver's license. Housing may be available. Wage DOE.

9954363 PT RANCH HAND Day work on ranch, including working/doctoring cattle, fencing, running equipment, putting in fire wood, and other ranch-related chores. Flexible schedule, bunk house available. Ranch experience a must. Closes 8/19/11

3514273 FERTILIZER APPLICATOR Full time position open for a Truck Driver/Fertilizer Applicator. Must have a CDL or employer may assist in obtaining one. Must have experience. Job duties include hauling and spreading fertilizer and general maintenance of equipment. Must be able to lift up to 50 pounds. Excellent benefits include vacation, sick leave, 401K, health insurance and pension plan. Wage DOE

3514150 FARM HAND Full time year-round Assist in the operation of farm machinery- maintenance on machinery- care of livestock to include feeding/calving etc. Other duties as assigned. Permanent work with housing provided. Wage is \$1800.00 per month. Plus housing.

3513749 AGRONOMY SPECIALIST Full time. Must have mechanical aptitude in addition to experience with fertilizer blending and crop protectant recommendations and application methods. Pesticide certification a plus - Must be able to obtain certification. Must have CDL and good driving record. Duties will include delivering and spreading fertilizer. Must be able to lift approximately 50 pounds. Will work some Saturdays during the busy season. Salary is \$25,000 - \$40,000 DOE.

BUSINESS AND PROFESSIONAL

EXPERIENCE WORKS is seeking individuals 55 and older needing to update skills in order to re-enter employment. If you are interested, please call Enid at 406-653-3455

3514548 DEPUTY SHERIFF Full-time position. Must possess a valid driver's license and have no felony convictions. Applicants must be able to pass a written test, oral interview, psychological test and physical by a licensed physician. Starting salary is \$22.00 per hour plus benefits. Position closes August 31, 2011.

3514546 COPIER TECHNICIAN FT position. Valid driver license and High School Diploma required. Technician will provide on-site preventative maintenance to copy machines in our service area. Company vehicle furnished for travel along with an expense account. Benefit package to include health insurance and paid vacation. Experience working with office equipment is a plus. Wage is negotiable. Hours are Monday-Friday, 8-5.

3514545 OFFICE ASSISTANT Part-time approximately 12 hours a week. Responsibilities include data entry, multi-line phone, filing and general office duties. Must have good computer skills, phone etiquette and good customer service. Wage is negotiable.

3514544 OFFICE MANAGER Full time or Part time. We need a highly motivated individual with strong computer skills to do data entry. will also perform day to day operations and office phones. Must have basic office skills. Wage DOE, benefits include 401K, insurance, vacation, comp time.

9952991 HUMAN RESOURCE GENERALIST Pauper Industries, Inc., a regionally based transportation company providing production services to the oil industry of Eastern MT and Western N.D. has an immediate opportunity for a HR Generalist to be based in Lambert, MT. Position analyzes, develops and enforces practice and policy relating to all phases of human resources activity, coaches managers, supervisors and employees in employee relations matters, assists with development and facilitation of training initiatives, supports employee development and the performance management process, administers and coordinates employee benefit programs including open enrollment, partners with the safety team to monitor workers' compensation claims, responds to unemployment claims and participates in appeals hearings, reviews and monitors employment related documents for accuracy and compliance, and creates, maintains and shares reporting from our HRMS. Also, designs and implements hiring strategies for immediate and long term requisitions. Closes 8/25/11

3514522 PARISH ASSISTANT Part time position 20 hours a week. will be responsible to assist the pastor with recruiting, scheduling, and coordinating volunteer ministries in the congregation; keeping information up to date; and assisting the pastor in preparing for worship services. Starting salary is \$11.00 per hour with 2 weeks vacation per year.

3514521 ADMINISTRATIVE ASSISTANT Will provide administrative services, must relate well to people, be trustworthy of confidences and privileged information, be organized and conscientious. Required to keep responsible office hours complete assignments promptly and willing to work extra hours if needed for special projects. Office skills required include typing, filing, record keeping, operation of basic office equipment. Wage is \$11.00 per hour, plus health and pension benefit package; 2 week vacation per year.

3514535 COMMUNICATION DISPATCHER Dispatch messages in the Law Enforcement Communication Center. Responsible for operating radio communications equipment and performing related clerical tasks. Dispatch emergency medical, law enforcement, or fire units to emergencies, maintains radio log, recordings and status control devices. Work requires fast, efficient and accurate receiving dispatching and processing of calls, alarms and messages to and from emergency medical services, police and fire

personnel. All work is performed in accordance with departmental rules and regulations, and requires judgment in completing and controlling dispatching under stress conditions. Days and hours as scheduled. Wage \$12.55/hr. plus benefits, health, HRA, retirement sick leave and vacation. Typing and Spelling test required.

3514534 FT DETENTION OFFICER Two full time positions. Required to maintain the health and well-being of all inmates; recognize and react to signs of suicide, DT's, and medical conditions such as epilepsy, seizures, diabetes, control and distribute medications, process incoming and outgoing inmates, maintain security throughout the building, perform maintenance of the law enforcement center, serve meals, maintain security during visiting hours and court session, prepare daily reports on medical and inmate information and other duties as assigned. High school graduate or equivalent. May be required to work night shift, weekends and holidays. Requires ability to lift and restrain inmates. Starting wage of \$12.00 per hour plus benefits and retirement.

3514533 JUVENILE DETENTION OFFICER Full time. Responsible for the supervision of youth during activities and provide for daily needs. Must following the policies and procedures of the detention facility and maintain a high level of security while ensuring a safe and humane living environment for juveniles. Receive and process juvenile detainees into the facility. Maintain and review records. Perform safety and security procedures. Should have a general knowledge of / or willingness to become informed of law enforcement rules and regulations as they pertain to the Richland County Juvenile Detention facility.

9954842 ADMINISTRATIVE ASSISTANT This is graveyard 10pm-6am shift. Working in an office located near the rail spur in Dore, ND. Responsible for data entry onto railcar spreadsheets. Must be able to work independently and without supervision. Must be detail orientated. Will create spreadsheets as needed from a master worksheet, must be experienced in Microsoft Excel or other spreadsheet applications. Must have a clean driving record. Must have a high school diploma or GED equivalent. May work occasionally outdoors. Will need to undergo a background security check and company drug testing. Benefits include medical, dental, vision insurance, life insurance, short and long term disability, personal days and 401K and 2 weeks vacation after one year of employment. Wage depends on experience. Closes 9/5/11

3514503 ADMINISTRATIVE ASSISTANT Prefer experience with Microsoft Word/Windows/QuickBooks/Microsoft Publisher. Experience in Dreamweaver a plus. Partial Job Description: answer all inquiries about Sidney, typing, filing, preparation of minutes, keeping books, maintenance of the website, ordering supplies. Wage depends on experience.

3514502 ACCOUNT EXECUTIVE A regional newspaper is looking for a self-motivated, disciplined individual to service accounts in Williston and Watford City, ND and surrounding areas. Will take over existing accounts and be responsible for new business development in the oil industry. Preferred compensation will be commission based but other arrangements may be negotiable.

3514501 FREELANCE WRITER A regional MonDak newspaper is looking for a dedicated freelance writer for weekly, monthly and online publications. Writer will cover stories of interest and news primary in the oil industry, but may also do special interest pieces.

9811174 (5212-1184 mt.gov posting number) EMPLOYMENT SPECIALIST Partial description: Provides employment services to applicants using knowledge of local labor market conditions, employer needs and requirements, job programs, the O-Net Titles and/or codes, interviewing techniques and public relation skills; provides employment services to employers using knowledge of recruitment and selection procedures, job requirements, local labor market, and availability of qualified applicants. Promotes employment opportunities and Job Service image within the community using public relations skills. Arranges, coordinates and monitors activities for individuals and assesses the appropriateness and results of the services and plans using knowledge of community resources, networking skills and effective assessment/career counseling/case management. Partners locally, regionally and statewide to project workforce needs, support economic development and the workforce system to develop strategies insuring an adequate pipeline of skilled workers for business needs. Provides specialized Human Resources services to employers. These services may include job analysis, job descriptions, interview questions, creating selection procedures, creating specific tests, teaching employers interviewing skills and

techniques, assisting employers in understanding labor and employment laws, providing employment related information and materials to employers and facilitating the recruiting process using Job Service or other methods. Closes 8/26/11

3514497 NIGHT AUDITOR Part Time night auditor. Bookkeeping experience helpful. Will be responsible for reconciling hotel paperwork, posting to guest accounts, closing the day, greeting all guests in a pleasant, courteous and enthusiastic manner while registering guest information and settling guest accounts. Wage DOE.

9954570 FILE CLERK is looking for temporary candidate for a 4 weeks assignment in Sidney. The duties will be scanning information into the system. The Hours are M-F 8-5 for 4 weeks or until done with the project. The candidate must be able to pass a background check. Closes 8/27/11

3514482 SALES REPRESENTATIVE Full time position to sell or solicit radio advertising time. No experience necessary, employer will train. Will be required to do outside and telephone sales. Includes travel to surrounding areas to solicit ads. Requires valid drivers license and a good driving record. Must provide an MVR. Work Monday through Friday. Holidays off. Wage plus commission.

3514479 POWER PLANT MAINTENANCE SUPERVISOR Full-time position responsible for the supervision of all mechanical and electrical maintenance activities at the Lewis & Clark Station. Will be repairing plant equipment, providing proper training to personnel, conducting safety program, scheduling personnel, planning and preparing projects, and preparing outage schedules. Position requires knowledge of engineering concepts and principles at a level normally acquired through a 4-year degree in mechanical engineering or mechanical engineering technology and 8 years power plant experience. Should possess strong supervisory and analytical skills, and effective written and oral communication skills. Must have proven troubleshooting expertise and the ability to manage multiple priorities and meet deadlines.

3514478 POWER PLANT ENGINEER Full-time engineering position to develop detailed engineering designs, economic analyses and cost estimates for construction and O&M projects. Will provide direction, technical guidance, and resource knowledge to Power Production personnel. Must possess a Bachelor's degree in engineering (Mechanical, Civil or Electrical) along with an EI (Engineering Intern) or an EIT (Engineering in Training) Certificate. Offer will be based on education and related work experience. Prefer proficiency in operation and use of personal computers with commercially available software as well as prior engineering experience in electric/natural gas.

3514475 DISPATCHER Full-time dispatcher needed to work Monday-Friday, 8:00-5:00. Duties will include answering the phone, scheduling appointments, dispatching collectors, and other duties as assigned. Must be detail oriented and precise, be able to maintain focus through distractions, and maintain confidentiality. Starting wage is \$10.00 per hour, increasing to \$11.00 per hour after successful completion of 3 month probationary period. TESTING REQUIRED: basic spelling, basic reading comprehension, typing, and handwriting sample.

3514461 MEDICAL RECEPTIONIST Part time position, 24-32 hours per week (possibly more). Duties include but are not limited to filing, pulling and organizing charts, clerical computer work, office reception duties, greeting and checking patients in, multi-level phone lines, and scheduling appointments. Assist with billing and medical assistance duties as needed. Must be trainable, willing to learn, able to multi-task and work well in a busy atmosphere. Will require climbing a step ladder to reach and pull records. On the job training will be given. Computer experience preferred. Wage DOE.

3514460 HVAC & R SYSTEM TECHNICIAN Full time experienced HVAC & R technician. General service, repair and installation of residential and commercial HVAC & R systems, forced air, hot water boilers, geothermal, refrigeration, radiant heat, kitchen ventilation work. Excellent wages (DOE), medical and dental benefits package, 401 K, paid vacation, and paid holidays after probationary period (90 days). Will help with relocation expenses if necessary.

9950533 JOURNEYMAN ELECTRICIAN We are currently looking for a Journeyman Electrician, prefer to be licensed in both North Dakota and Montana. This position is within the Oil & Gas Industry. Candidates must be able to identify, troubleshoot and repair problems in electrical wiring that occur in an industrial

setting, run tests, isolate problems, replace faulty section of wiring, lay conduit and perform other tasks as necessary, as well as read blueprints, work in small spaces and lift heavy equipment. You may also need to perform supervisory duties overseeing an Apprentice Electrician. There is a position available in Sidney, Montana and Baker, Montana.

3514305 OFFICE ASSISTANT Full-time position to perform general office duties which will include answering phones, taking appointments, filing, some billing, help with payroll, ordering supplies, and data entry. Applicant must be a self thinker, detail oriented, organized, outgoing, professional, and willing to cross-train all office duties. Strong multi-tasking skills are a must. Current drivers license and access to a car is required. Wage is \$10 per hour depending on experience. Serious inquiries only. TESTING REQUIRED: Typing, Basic Arithmetic, Microsoft Word 2007, Microsoft Excel 2007, 10-key, Office Grammar & Spelling and handwriting.

3514227 CAR RENTAL AGENT Local rental car agency is looking for a Rental Car Agent. This position consists of meeting clients at the airport and area businesses and rent them cars. Good customer service and organizational skills are required. This position is for a self motivated individual. Light bookkeeping is required, attention to detail and must have a clean driving record.

3514415 BUSINESS/FINANCE OFFICE ADMINISTRATOR Full time position for a self-motivated, team oriented individual with excellent customer service skills. Computer knowledge is a plus. Good work environment with competitive pay and benefits, 401k, and paid vacation. Wage DOE

3514386 OFFICE ASSISTANT Can be part-time or full-time position will be about 20-44 hours. Will be working with Quick book and Excel. Must have good computer and keyboarding skills. Position will also include general office duties as assigned. Health insurance and 401k available upon hire and paid vacation time after 1 year. Wage will be discussed at interview, depends on experience.

3514383 PROJECT CLERK- WEEKEND SHIFT Part time weekend position. Position requires all weekends and some Holidays. Approximately 16 + hours a week. Seasonal employment August - April. Wage is DOE. Ideal candidate will be reliable and punctual, self motivated, professional and able to maintain a high level of accuracy in data entry. Will do data entry, basic excel spreadsheets, and help the project clerk with various tasks. Must have good computer knowledge, great customer service skills and the ability to adjust to growth. Starting wage is \$10 - \$12 per hour

3514369 FRONT DESK CLERK Part-time Front desk clerk. Will be responsible for registrations, billing for rooms, and answering phones. Must be computer and Internet knowledgeable. Looking for an applicant with good customer service skills and ability to follow directions. Employer is willing to train. Wage will depend on experience.

3514356 VIDEO PRODUCTION COORDINATOR Requirements and desirable qualification include but are not limited to the following: High school diploma or equivalent. Minimum of an Associate's Degree with experience in video production and digital editing. Thorough knowledge of and interest in all aspects of the video production process, including concept development, script creation, taping, and post-production. Current understanding of modern digital video production equipment such as mini DV and HDV, digital video editors, digital asset management, photo editing programs, sound capture and lighting. Digital editing and graphic design skills. Experience with the production of live events and with building an in-house studio. Knowledge of computer operating systems, hardware and peripheral equipment. Knowledge of company products and services, policies and procedures. Must be able to conduct technical aspects of taping, editing and airing local video content with minimal supervisory guidance. Must have or be able to obtain a valid Montana Drivers License. Customer services skills are mandatory. Knowledge in telephony industry preferred. The ability to work cooperatively with members/subscribers, fellow employees and others is required. Ability to learn and adapt to technology and training as required on an on-going basis. Must have neat and orderly work habits. Must be able to work a flexible schedule outside. Wage 13.48 - \$25.82 Depending On Experience.

3514342 CUSTOMER SERVICE AGENT A local business is hiring for a part time Customer Service Agent. This position will work varying days and hours including some weekends and holidays. The starting wage is \$8.50 per hour. To qualify you must have good communication skills, have a high school

diploma or GED, type 30 WPM, have good computer skills, possess a valid driver's license, be able to lift between 30-60 lbs, have good customer service skills, be self-motivated and a team player. Duties include but are not limited to greeting and assisting all customers in a prompt, friendly, and courteous manner, present a professional and positive image, provide check-in assistance, ticketing, reservations, re-booking of itineraries, and boarding passes for passengers. Applicants must complete a background investigation, including FBI fingerprints, criminal history, and pre-employment drug test.

3514313 SECRETARY Part time position - working Mon - Fri, approximately 10 hours / week. Hours will be flexible. Must have computer, good customer service and telephone skills. Should have good understanding of Microsoft Word and Publisher. Position requires some filing and multitasking. Typing and Microsoft Word 2003 testing required. Wage DOE

3514282 DISPATCHER Full-time position needed to dispatch up to 40 trucks to various locations. Will be doing data entry using Microsoft Excel, strong people and phone skills required. At least 12 months previous experience preferred. Will be working 40+ hours per week, days and shifts vary. Benefits include health and dental insurance, wage DOE.

3514168 LICENSED PLUMBER FT Will work M-F, occasional Saturdays. Must have high school diploma. Must be a licensed Plumber. Should have skills in Algebra and Science, prefer knowledge in Chemistry and Physics. Must be able to lift 50 lbs. Benefits available. Wage depends on experience.

3514232 TITLE SEARCHER Part time. Will be working daytime hours Monday - Friday. Knowledge of public records kept by the Clerk and Recorder and District Court Helpful. Must be computer literate and have good attention to detail. Must have access to a PC with Internet access, scanner, and Fax machine. Experience with Clerk and Recorder and District Court is a plus. This is a part time position.

3514223 MANAGER TRAINEE Full Time Manager Trainee at Yellowstone Marketplace. Will be operating a small mini mall with several small stores or vendors. Must work in each store and assist customers. Retail experience a plus and must have good customer service skills. Computer skills necessary. Will be doing light accounting. Hours will be 10 am-5 pm Monday - Saturday.

3514065 BANKER 1 Full time Personal Banker position open. Involves a comprehensive training program that consists of classroom self-study and on the job training. Responsibilities include building long-term relationships with customers in person and by phone. Educating customers on their financial needs and provide suggestions.

3514012 AIRPORT SECURITY SCREENER _PT working variable hours. Must have a High School Diploma, GED or equivalent; be proficient in English; pass a complete TSA dual function passenger/baggage screener training. Wages start at \$14 per hour + full benefits.

3514015 TELLER Part Time & Full Time positions. Requisition Number: 3448132, 20 hours per week. Tellers introduce customers to new products and services, and generate leads for other members of the sales team to close. Every teller has her/his own scorecard with goals. An excellent teller processes between 20-25 customer transactions each hour with no mistakes through patience, attention to detail, and the ability to follow procedures. Every teller is responsible for maintaining and balancing a cash drawer. Under direct supervision, processes customer transactions within established guideline.

3513949 PROJECT ESTIMATOR Must have knowledge of architectural drawings, construction methods that pertain to commercial construction millwork and cabinetry. Schooling is available for the right person. This is a full time, year round position. Benefits include health / Life insurance; excellent retirement program; paid vacation, Holidays and sick leave. Wage DOE

3514410 SOFTBALL ASSISTANT Softball Assistant to assist the Head Softball Coach in coaching the softball season.

3514409 REGISTERED NURSE (ON CALL) Assess students health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, or

disabled patients. May advise patients on health maintenance and disease prevention or provide case management. Wage Negotiable

3514331 MIDDLE SCHOOL TRACK COACH Duties include; Instructing in the fundamentals of Track and its different components, demonstrate techniques and methods of participation, evaluate athletes strengths and weaknesses to improve techniques and prepare them for competition.

3514332 ELEMENTARY BOYS BASKETBALL COACH Duties include; Instructing in the fundamentals of Track and its different components, demonstrate techniques and methods of participation, evaluate athletes strengths and weaknesses to improve techniques and prepare them for competition.

3514329 COACH ASSISTANT VOLLEYBALL Duties include; Instructing in the fundamentals of Volleyball, demonstrate techniques and methods of participation, evaluate athletes strengths and weaknesses to improve techniques and prepare them for competition.

3514330 MIDDLE SCHOOL & HIGH SCHOOL ASSISTANT FOOTBALL COACH Duties include; Instructing in the fundamentals of Football, demonstrate techniques and methods of participation, evaluate athletes strengths and weaknesses to improve techniques and prepare them for competition.

3514328 TRUANCY OFFICER Consult with parents, teachers, and other school personnel to determine causes of problems such as truancy and misbehavior, and to implement solutions.

3514092 CUSTODIAN HIGH SCHOOL Two FT positions General janitorial work to include cleaning, mopping, dusting, scrubbing, waxing, organizing supplies, -minor maintenance--painting, refinishing, plumbing, carpentry and electrical, grounds keeping, cleaning gymnasium and grounds after extra-curricular activities and other duties as assigned by supervisors. -- Monday through Friday. Some evening shifts required. Includes Lifting 75 pounds/bending/stooping. Must have valid drivers license.

3511954 SUBSTITUTE CUSTODIAN General janitorial work to include cleaning, mopping, dusting, scrubbing, waxing, organizing supplies, -minor maintenance--painting, refinishing, plumbing, carpentry and electrical, grounds keeping, cleaning gymnasium and grounds after extra-curricular activities and other duties as assigned by supervisor. Wage \$9.85/hr. Includes lifting 75 pounds. Must have valid driver's license.

3513712 SUBSTITUTE BUS DRIVER Qualifications: current driver's license, type 2 with commercial vehicle operators endorsement by date of hire. Current first aid card or completion of required course within 2 months of hire. Submit to finger print background check and undergo pre-employment drug testing. Pass physical exam. 5 year minimum of driving experience w/no driving violations. Wage will be \$26.50 per day Plus mileage.

FOOD AND BEVERAGE SERVICE

3514547 MEAT CUTTER Full-time position to work varied work hours including some weekends and holidays. Duties include cutting and trimming meat to size for display or as ordered by customer, using hands tools and power equipment such as grinder, cubing machine, and power saw. Place meats in containers to be wrapped and in display; clean work area; unload meat from delivery truck; wraps and weighs meat for customers; provide customer service; and perform inventory and merchandising. Must be able to lift up to 50 pounds. At least 9 months experience is required. Wage DOE. Benefits available after 90 days for full time/35 hours a week or more.

3514353 COOK Part time /Full time cooks for family style restaurant . Hours will vary may be scheduled to work afternoon, evening and/or weekend shifts. Duties will include preparing meals, cooking on grill, using a fryer, cleaning, and other duties assigned. Starting wage of \$8.50 per hour.

3514543 MEAT CUTTER Full-time position to work 9am to 5pm, Monday-Friday. Duties include cutting and trimming meat to size for display or as ordered by customer, using hands tools and power equipment such as grinder, cubing machine, and power saw. Placing meats in containers to be wrapped, cleaning work area, unloading meat from delivery truck, wrapping and weighing meat for customers. Must be able

to lift 40-50 lbs and work in cold environment. Must possess excellent hygiene. Starting wage \$9.00 per hour, depending on experience.

3514542 CLEANING ASSISTANT Full-time position, Monday-Friday. Duties will be to assist with cleaning equipment and rooms. Wage starts at \$9.00 per hour, depending on experience.

3514540 MEAT WRAPPER Full-time position to work 9am to 5pm, Monday-Friday. Will be wrapping and vacuum packing various meats and performing other duties as assigned. Must be able to lift 40-50 lbs and work in cold environment. Must possess excellent hygiene. Starting wage is \$9.00 per hour.

3514473 BAKERY WORKER Full time or Part time position. Will be working in a bakery environment, most time will be spent baking and frying product, some time spent on customer service and clean-up. Requires lifting up to 50 lbs. Manual dexterity required. Some fast paced work is required. Must be able to work varied days and shifts. Willing to train. Wage depends on experience.

3514471 DELI CLERK FT and PT positions. Duties to include customer service, slicing products, food preparation, operating and cleaning fryers, filling and cleaning cases and warmer, fronting and stocking shelves, nightly clean-up, and other duties as assigned. Must be able to operate slicers and fryers, and have good customer service skills, willing to train. Wage is \$9 – 12 per hour DOE.

3514530 BAKER FT position. Will be working in a bakery environment, most time will be spent baking product, some spent on customer service and clean-up. . Manual dexterity and the ability to lift up to 50 pounds is required. Some fast paced work is required. Must be able to work varied days and shifts. Wage depends on experience.

3514513 DELI CLERK Part time position about 20 hours per week, will be working Wednesday, Thursday, and Friday, no weekends. Will be working in the kitchen and deli, preparing and serving food. will include prep work, washing dishes and other cleanup. Must have good customer service. Must be able to lift 50 lbs. Starting wage is \$10.00 per hour.

3514509 WAITER/WAITRESS PT evening shifts. Week days 4 pm 9 pm. Friday, Saturday and Sunday 4 pm 11 pm. Position requires ability to stand for long periods, walking, bending and lifting. Take food orders, serve food and beverages, bus tables and do cashier duties. Negotiable wage.

3514493 WAITER/WAITRESS Part time, could work into full time. Duties for this position include excellent customer service, cashier, inventory, stocking, taking phone orders, busing tables and possibly some kitchen duties and book work. Tuesday through Sunday from 3:00 pm to 10:00 pm or varied hours. Must be of legal age to sell and serve alcohol. Wage depends on experience.

3514463 WAITER/WAITRESS Will wait on customers, take & serve orders, clean & other duties as assigned. Must have good customer service skills. Wage is \$7.35 varied shifts & hours.

3514450 WAITER / WAITRESSS Part time position schedule will be vary between Mornings / Afternoons - no weekends - employer will train. Duties include, serving customers, taking orders, handling cash, cleaning and other duties as assigned. Good customer service skills and outgoing personality are beneficial. Requires ability to stand and walk for long periods. Wage is \$7.35 /hour plus tips.

3513998 DISHWASHER To work varied shifts 20-25 hours per week. Will wash dishes in family restaurant; help with kitchen clean up and other duties as assigned. Wage DOE.

3514423 SERVER. Part time position. Experience is preferred but not required. Will be taking food and drink orders and providing customer service. Waiting and busing tables and housekeeping in the dining room are required for this position Starting wage depends on experience.

3514349 PART TIME COUNTER ATTENDANT PT position. Will be working 25-30 per week. Experience is not necessary. Starting wage is \$9.00 per hour. We offer Vacation and a retirement account.

3513807 COUNTER ATTENDANT Seeking FT counter attendant position. Must work a minimum of 35 hours per week. Experience is not necessary. Starting wage is \$10.00 per hour. We offer paid vacation, health insurance, and a retirement account after successful completion of probationary period.

3514373 GRILL COOK Full-time experienced grill cook needed. Will be working all phases of restaurant food preparation. Varied schedule. Starting wage \$10 - \$12 DOE benefits include health ins. and vacation. May be required to stand for long periods.

3514298 BARTENDER Full-time or Part-time position to work varied days and shifts, including weekends and some holidays as scheduled. Will be preparing and serving drink orders, cleaning, and other duties as assigned. Physical requirements include ability to stand for long periods of time, bending, stooping and carrying/ lifting up to 20 pounds. Wage DOE, plus tips. Experience is desired.

3514290 COOK Hiring for 2 full-time crew members to cook and prepare food to order. Will work 35-40 hours per week, 4pm-9:30pm, days vary. We offer a 10% discount on meals for employees. Starting wage will be DOE with a raise after the probationary period of 90 days.

3514272 COOK Part-time. Job duties will include preparing soups, salad bar and other prep duties as assigned. Will work varied shifts and hours. Physical requirements may include standing for long periods of time, bending, stooping and lifting. Starting wage \$12.00.

3514203 PRODUCTION COOK Part-time. Will be preparing pizzas and pastas and operating the deep fryer. Applicant is encouraged to have customer service skills as will be answering phones and taking orders. Must be able to work quickly and efficiently. Must be willing to work all shifts. Including days, evenings, weekends and holidays. Wages depend on experience.

3514180 COOK Part-time position, may work into full-time. Will assist in preparing, cooking and serving food from menu in family type restaurant. Employer wants someone with some flexibility for scheduling. Varied hours and varied days. Mopping and sweeping also involved and putting merchandise away from truck. No experience necessary, employer is willing to train. Store Hours are 6 am - 4 pm but hiring to be open in the evening hours. Wage DOE.

3514179 WAITER/WAITRESS Part-time position, may work into full-time. Responsible for taking food orders, serving food and beverages to customers, mopping, sweeping, processing freight and other duties as assigned. Days and Hours will vary. Store hours are 6 am - 4 pm but hiring to extend hours into the evening. Starting Wage is 7.35.

3514132 COOKS HELP Will assist the cook in preparing menu items. Will work evenings 5pm -8pm and days 10am-2pm. Wage is \$7.35 per hour.

3514131 COOK/DELIVERY Will cook and prepare menu items such as salads, pizza, pasta, and burgers. Will also assist with deliveries. Hours will be evenings and weekends 4:30 - 10:00pm. Wage is \$7.35 per hr plus tips.

3514097 PIZZA COOK Full-time position with varying shift. Duties include but not limited to making pizzas, subs, and misc. food items, prep work, stocking, dishes, cleaning, and customer service. Wage is \$10.00-\$11.00 DOE. Must be able to lift up to 50 lbs.

3514060 COUNTER ATTENDANT/FOOD PREP/CASHIER 2 full-time (32 hours) and 4-5 part-time (10-30 hours) crew members. Must cook and prepare food, wait on customers, cleaning and cashiering. All shifts available 7 days a week. We offer a 10% discount on meals for employees. We offer \$8.00 per hour starting wage with a raise after the probationary period of 90 days.

3514084 DISHWASHER Part-time position, varied shifts and hours, including nights and weekends. May be required to lift up to 50 pounds. Employer is willing to train. Wage DOE.

3514073 BARTENDER/WAITSTAFF Full-time and one part-time working as bartender and casino runner. Prepare drinks, handle money, assist customers, and clean up. Work hours and days as

scheduled. Open seven days a week including holidays. Paid time and a half if work a holiday. Wage is \$7.50 plus tips, after probationary period of 3 months wage changes to \$8.00 plus tips.

3514027 COOK Cook position needed in a fast paced restaurant. Will be preparing a variety of Mexican and American food. Will be working varied days and hours as scheduled. Must be able to multi-task. Experience is preferred. Wage is negotiable, depending on experience.

3513933 PIZZA DELIVERY PT delivery driver with varying shifts available. Employer will supply vehicle. Must have a valid MT driver's license, and clean driving record. Negotiable wage.

3513914 PIZZA DELIVERY Full time and Part-time Pizza Delivery person. Will make deliveries, Provide customer service, take payment, make change and handle money. Must have own vehicle, a valid driver's license, good driving record and proof of Insurance. Must be willing to work weekends. Hours will be 4:00 pm to 10:30 pm. Wage is \$9.50 per hour plus tips and benefits - Benefits include - meal discount, 401K, health insurance, and tuition reimbursement.

3513915 SERVER Part-time Waitress: seat diners, take orders, serve drinks and food, clean-up. Able to treat customers in a polite and friendly manner. Need to be able to work the day or evening shifts. Wage starts at \$7.25 plus tips and benefits - Benefits include - meal discount, 401K, health insurance, and tuition reimbursement.

3513791 P/T DINING ROOM ATTENDANT Employer is in need of a dining room attendant. Will work 11-3 but hours are flexible a half hour each way. May work Monday through Friday. Responsibilities include stocking buffet in the lobby, cleaning the buffet and good customer service skills. Wage depends on experience.

3513790 P/T COOK Employer is in need of a cook. Two shifts are available. 8:30 am to 3:00 pm. 3:00 pm to 9:30 pm. Wage depends on experience.

3513654 ENTRÉE & PASTRY COOK Full or part time position available for an experienced cook to make soups, salads, pastries, and entrée's including fried chicken, meat loaf and roast turkey. Must be able to follow a recipe. Salary Negotiable.

3513625 COOKS HELPER Part-time Assistant Cook to assist with a variety of food prep, cooking, and cleaning tasks in a regular restaurant kitchen. Willing to train. Flexible shifts - varied hours. Wages depending on experience.

3513547 PIZZA COOK Day cooking shifts available - Hours will be from 8:00 am to 2:00 pm or 11:00 am to 2:00 pm. Food prep and cooking short orders and pizza. Wage is DOE.

3513544 COOK Full time position as prepping and line cook. Flexible hours, work as scheduled to include days, nights and weekends. Wage will depend on experience.

3513382 SHIFT MANAGEMENT Candidates will manage people, product, and equipment to execute upstanding product quality and service to our staff and customers. Potential candidates will be placed in an individual development training program that will enable them to follow their proper policies and procedures. Wage starts at \$9.50 an hour and will increase as training progresses. Benefits include medical insurance, retirement program, uniforms provided, meal program, paid vacation, and bonus.

3513035 FAST FOOD WORKER Perform duties which combine both food preparation and food service. Work varied days and hours as scheduled. Wage DOE.

RETAIL

3514485 ASSISTANT STORE TEAM LEADER Full-time position assisting the Store Manager with developing a positive, high-energy team environment to achieve success; supervise, develop and motivate staff in absence of Store Manager; communicate with team members through store meetings and daily huddles; assisting with planning and executing the merchandising of the sales floor, oversee store

operations according to company policies and procedures as well as financial record keeping and office administration. Typical work schedule consists of approximately 45- 50 hours per week, will include some day, night and weekend hours as well as holidays. Qualified candidates should have high school diploma or equivalent and 1-2 years of previous retail experience, and ability to communicate effectively and possess proven organizational and time management skills. Must be able to stand/walk for the majority of the shift and lift merchandise frequently up to 50 lbs. Relocation may be required.

3514477 SALES ASSOCIATE Full time position in sales. Will be selling products to area schools and businesses. Athletic knowledge is a must. Hours will be from 9 am to 5:30 pm, weekdays. Must have a valid driver's license. Some travel may be involved. Wage DOE.

3514469 CASHIER Full or Part time position - Full time over 35 hours qualifies for benefits after 90 days. Supermarket environment where 90% of work time is spent checking and 10% is spent performing floor duties. Must have good customer service skills and cash handling knowledge. Must have ability to lift up to 50 pounds, must be able to stand for long periods, have manual dexterity. Requires high school diploma or equivalent. Wage depends on experience.

3514443 AUTOMOTIVE PARTS SALES PERSON Full time, Assisting customers finding correct part, operating cash register and stocking. Must have knowledge of automotive parts. Must be able to lift up to 50 pounds. Wage to be discussed and includes health, dental insurance and 401K.

3514435 SALES ASSOCIATE 2 Full-time positions. Must have a valid driver's license with no significant violations, ability to lift up to 50 lbs with assistance, good written and oral comprehension, ability to communicate clearly, ability to solve problems with deductive and mathematical reasoning. Must be able to use a computer and count change. Starting wage is \$9.00 per hour plus commission, DOE. Health insurance and 401k available upon hire and paid vacation time after 1 year.

3514368 CASHIER/FLOOR WORKER PT position needed to operate cash register, assist with floor sales, provide customer service, stock shelves, and clean. Must be able to lift up to 40 pounds, stand and walk for long periods. Will be required to learn how to fill propane tanks. Work will be evenings and weekends, days and hours as scheduled-store hours are 6:00 am to 9:00 pm. Starting pay is \$8.00 per hour.

3514234 SALES SUPPORT Part time position as Sales Support. Will be unloading freight, pricing and signing. Customer service and other duties as assigned. Flexible hours, benefits, generous merchandise discount, career growth opportunities. Pay negotiable. Sign on bonus after 90 days.

3514231 CUSTOMER SERVICE ASSOCIATE Part time and full time positions available to work all shifts. Will work in all areas of the store. Duties include cash handling, cleaning, putting stock away, and other duties as assigned. Will work hours as assigned, including shift work, rotating weekends, and holidays. Store is open 24 hours daily. Must pass drug and background testing. Wage starts at \$10.25 per hour, depending on experience. Excellent benefit package for full time employees

3514217 FRONT DESK CLERK Part and Full time positions available. Flexible shifts including some weekends. Will make reservations, check guests in and out, take payments, make change, deal with credit cards, and other duties as assigned. Must have excellent phone, customer service and computer skills. Wage depending on experience.

3513753 CUSTOMER SERVICE ASSOCIATE Part time position that may work into a full time position. Customer service skills, cash handling, and math skills a plus. Looking for individual with advancement potential. Flexible shifts. Employer is willing to train. Wage DOE.

3514090 OFFICE SPECIALIST Part time position and could lead into full time. Looking for a reliable individual who is experienced in retail sales, detail oriented, willing to work hard with a quick learning aptitude. Must be proficient in office equipment, MS Office, have strong math skills, time management skills and ability to multitask. Looking for individual with advancement potential. Flexible shifts. Every other weekend and at least one day during the week. Employer is willing to train. Bookkeeping and retail background preferred. Starting wage is \$10.00 per hour or higher DOE.

3514074 PARTS SALES PERSON Full time position in a farm equipment business--will be doing counter sales of parts, wait on customers, inventory. Computer knowledge and knowledge of farm equipment is required. Wage depends on experience. Benefits to be discussed. Hours will include some weekends depending on the season.

3513711 ROUTE SALES REPRESENTATIVE TRAINEE The Schwans Food Company is seeking professional Customer Service Manager/Route Sales person in the Williston, ND area. The ideal candidate is goal oriented; self motivated and has a high work ethic. Will handle sales and deliveries on an established route. Must have a clean driving record and pass a criminal background check. Work is full time, five days per week, approximately 12 hour days. A DOT physical is required. Must be able to lift up to 50 pounds, sit, stand and bend.

GENERAL LABOR

3514549 SHOP HAND Work in shop doing repair and maintenance on pumps and oil field supplies may also make deliveries. Must be able to lift 50 - 75 lbs. Must have a valid driver's license. Employer is willing to train. Competitive wage, benefits are available after six months.

3514510 HOUSEKEEPER Full time and one part time position available. To clean motel rooms - includes changing bedding, dusting, washing mirrors and windows, cleaning bathrooms, vacuum, mop and other duties as assigned. Work days and hours as scheduled--must be available every other weekend. Must be dependable. Involves lifting, standing and bending. Starting wage is \$8.

3514539 LIGHT MECHANIC / TIRE TECHNICIAN Full time position. Will work Monday - Friday 8:00 - 5:30 pm. Duties include light mechanic work, repairing brakes, mounting and balancing tires, changing tires, changing oil and other duties as assigned. Wage depends on experience. Must be able to lift up to 100 pounds. Some benefits available after the first year of employment.

3514538 SHOP HAND Full time position. Will be helping mechanic in servicing of equipment, light repair, and yard work. Requires basic mechanical skills, basic equipment operating machinery such as loader, tire changer and overhead crane. Must be able to pass pre-employment drug screen. Must have valid driver's license and good driving record. Wage Depends on Experience.

3514531 WAREHOUSE LABORER / MIXER Full time to Part-time work available. Will be working varied hours and days, most likely in shifts. Warehouse work. Must be able to operate production machinery (with training), forklift, and tools. Physical requirements may include climbing, bending stooping and must be able to lift up to 50 lbs, possibly more. Must be able to pass pre-employment and random drug screening. Strong possibility of overtime. Wage will depend on experience. Benefits available after probationary period. Employer has rental housing available.

3514528 DIESEL MECHANIC Must be able to work on semi tractor trailer units. Inspect, repair, and maintain diesel engines. Will be doing repairs and maintenance as needed. Will be maintaining and repairing motors of semi trucks. A CDL is helpful, but not required. Wage DOE plus benefits.

3514520 FALL FIELD AIDE Work includes harvesting and processing research plots both indoor and outdoor. This is a three month appointment. Wage is \$9.00 /hour. Working hours will be from 7 a.m. to 4 p.m. Monday through Friday.

3514519 MAINTENANCE ELECTRICIAN The ideal candidate must be able to install, maintain, and troubleshoot electrical systems and equipment such as motors, transformers, and switches. Candidates must pass a written test on basic electrical principles. The starting wage is \$19.43 an hour. When competence has been proven, the wage is \$23.25 and a full time position may be offered. Full time benefits include medical/dental insurance, pension, 401(k), paid disability leave, life insurance, and vacation, sick, and holiday pay.

3514517 DISHWASHER Looking for a part time dishwasher to work Monday nights from 7 pm - 11 pm. Possible fill in hours may be available. Wage is \$10.00 per hour. Lift up to 20 pounds.

9954736 CAMP JANITOR A year project in Plentywood, MT with janitorial experience. The accommodations and meals are provided. The position is responsible for creating and maintaining the cleanliness of the facilities to the highest level. The duties include: Keep camps and the surrounding areas clean, Attend to furnace, air conditioning, boiler, and water systems, sweep, mop, scrubs and vacuum hallways, clean and disinfect office areas and bathrooms daily, wash windows, interior walls and ceilings, troubleshoot and perform minor repairs on plumbing systems, follow procedures for the use of chemical cleaners and power equipment, remove snow from hallways, sidewalks, driveways as required, empty and burn garbage daily, ensure health and safety regulations and quality standards are maintained. Skills required: Janitorial and/or housekeeping exp in food service industry/customer-focused hospitality environment, Experience in Camps and catering, ability to stand for long periods of time and lift up to 50 lbs, Good communication, fast paced environment, WHMIS and first aid. Closes 9/2/11

9954744 CAMP MAINTENANCE 1 year project camp maintenance candidate. This project is in Plentywood, MT but accommodations and meals are provided. The position ensures that the camp and fleet equipment is highly maintained for function and aesthetics. The duties include: Maintain HNCC camp equipment, liaise with HNCC service manager to keep up to all issues, Liaise with the HNCC Service Manager to maintain all certifications as required, responsible for curb appeal, Cleanliness and housekeeping of all areas inside and outside the camp, Ensure all camp equipment is in good repair, ensure generators are serviced on schedule, educate and remind staff of emergency response procedures, provide evacuation plan and post in a visible area, check log entries including: weekly fire alarm inspection and fire drills, weekly fire safety maintenance duties, check fire alarm systems, check fire extinguishers, check fire suppression system. Closes 9/2/11

3514411 LEAD TRUCK TECHNICIAN Lead Truck Technician - Sidney, MT - Transystems is looking for a self motivated and professional Lead Truck Technician who enjoys working with people. Qualified applicants should: Be able to multi-task and prioritize work. Have a proactive safety and preventative maintenance attitude. Have a minimum of 10 years preventive and repair maintenance background as well as supervisory experience. Welding and inventory control experience preferred. CDL preferred but not required. Our technicians work year-round and enjoy a great summer schedule. We offer competitive wages and benefits package. Pay starting between \$18-\$20 hr DOE.

3514511 CONSTRUCTION LABORER Full time. Laborer needed to assist with custom fencing: location reclamation, fencing, installing pit liners, welding and mowing, oil field and highway work. **MUST BE ABLE TO OPERATE A TRACTOR.** Requires a valid driver's license, good driving record, and mandatory drug testing. Must also pass a background check. Housing is provided. Pay depends on experience. Health insurance available after 6 months.

3514508 WEEKEND SWAMPER needed for Saturday and Sunday from 6 am-11 am. More hours available on weekend if wanted. Responsibilities include cleaning the bar, casino and kitchen area and doing the dishes. Starting wage is \$12.00 per hour.

9617030 ASSISTANT GENERAL MANAGER The Assistant General Manager Railroads (forthwith called the AGM), reports directly to the Director of railroads and is responsible for the coordination of efforts between all railroad departments. The AGM must achieve performance goals with optimum safety, economy, efficiency, and effectiveness ensuring profitability of all departments. The AGM will have the responsibility of controlling expenses in all areas of the operation. The AGM will be accountable to ensure all company policies and procedures are being followed by employees in his charge.

3514496 AUTOMOTIVE TECHNICIAN GAS/DIESEL FTposition. We are looking to expand our technician base to include all levels of technicians from recent graduates of a trade school to diesel tech. Employer willing to train, mechanical ability and computer knowledge helpful. Must be able to stand for long periods and lift up to 75 pounds. Monday - Friday 8 - 5. Wage DOE (range from \$12.00 - \$20.00)

3514488 CLERK/DISPATCH/LABOR Part time position that may work into full time working evening and weekends varied hours. Wage DOE.

3514472 CUSTODIAN Maintain church facility. Duties include vacuuming, dusting, cleaning bathrooms, washing windows, mopping. Hours can be flexible but are 20 hours per week. Extra hours may be expected for funerals or other church related events.

3514466 MECHANIC 5 positions available in Williston, Watford City, New Town, Mandan, and Minot. CDL is helpful but not mandatory. Must pass pre-employment and random drug/alcohol screenings. Will be doing light to medium maintenance on diesel & gasoline powered trucks. Must be able to diagnose, inspect, repair, change and determine the cause of failure of defective equipment components, sub-components and systems of the equipment. Wages start at \$20 per hour depending on experience. Temporary Single person housing MAY be available.

3514464 HYDRAULIC DRILLING CHOKE HAND Full-time hand to work during rig up and rig down replacing and repairing tools. Will do repair services to tools as needed. Employer is willing to train, must also furnish a copy of driver's license. Wage starting at \$16.00 depending on experience, benefits available after probationary period. I.

3514462 FACTORY LABOR The following are essential functions of Factory Labor: Keep floors clean and dry by sweeping, shoveling, hosing, and using a squeegee. Push or pull water hoses and wheelbarrows for several hundred feet. Be able to stand and/or walk a majority of the day and must be able to lift 50 pounds occasionally to frequently. Must be able to read and interpret documents such as safety procedures and signs and to understand and carry out verbal instructions. Beginning wage is \$12.31

3514459 SHOPHAND Full time positions to work 40 plus hours per week. Must be mechanically inclined with a good driving record. Must have a valid driver's license. Oilfield experience helpful. Should be trustworthy and dependable. Wages depend on experience.

3514452 SERVICE HAND Will be working on drilling rig sites connecting water, sewer and communication lines. Must have current driver's license. Will be required to lift 100# frequently. Must have general mechanic skills. Employer is willing to do training. Wage starts at \$17 per hour.

3514444 CONSTRUCTION LABORER Full-time position for construction worker. Will be required to do building construction and insulation at oil field sites-mostly in the local area. Basic construction /carpentry experience would be helpful. Pay will be \$10 - \$12/hour to start, depending on experience. Benefits available after probation period, including health insurance and pension plan. Basic construction and carpentry experience preferred.

3514439 ROOFER Full-time, seasonal position to work as roofer outside in the heat. Will be doing construction work consisting of removing old shingles, preparing the roof, and installing new shingles. Will work until the weather turns cold. No experience necessary, will train. Work will be 8am-5pm, Monday through Friday. A 1/2 hour lunch break and two 15 minute breaks will be provided. Tools provided. Wage \$10.00-12.00 per hour.

3514434 LABORER Full time and part time laborers needed to transport, deliver and pick-up portable toilet units. Will need to be able to find and drive to various locations. Travel is involved but will be home every night. Will be repairing, cleaning and pressure washing units. Heavy lifting is involved up to 100 pounds. Must have a valid driver's license, and ability to obtain a CDL, CDL preferred. Employer is willing to train. Will be working 5 + days per week various days. Must be able to pass drug test. Starting wage is \$11 - \$13 per hour depends on experience. Employer is requesting that applications be filled out completely and in detail for consideration.

3514426 LAND SURVEYOR FIELD ASSISTANT Land Surveying company has a position open for a land survey field assistant. The field assistant will work with the survey Crew Chief; providing surveying services to the Oil & Gas Industry. Starting pay \$12.00/hr. Pre-employment and random drug testing required, must have a valid driver's license.

9953837 AUTO BODY TECHNICIAN Must have experience. Must be able to perform all phases of collision repair and have own tools and be able to perform with minimal instruction. Compensation can be

commission or hourly depending on preference. Benefits package offered. M-F 40hr/wk with paid holidays off. 3br/2ba house is available for successful applicant. Closes 10/01/11

3514312 CARPENTER Full time position. Will be installing steel siding and windows. Looking for someone with previous construction experience. Must have valid drivers license. Must be able to do lifting, bending, reaching and able to climb and stand on ladders. Wages will depend on experience and be discussed at interview.

3514427 CARPENTRY LABORER Full time position. Will be assisting carpenters to installing steel siding and windows. Duties include supplying or holding materials or tools, and cleaning work area and equipment, employer is willing to train the right person. Must be able to do lifting, bending, reaching and able to climb and stand on ladders. Wages will depend on experience.

1751021 CONCRETE FORM SETTER QUALIFICATIONS: 5+ years experience required. OSHA 10 hour card preferred. Concrete Finishing a plus. Lifting over 75lbs. Standard Class D driver's license. Job is in NORTH DAKOTA. DUTIES: Will be setting concrete forms.

3514363 AUTOMOTIVE/TRUCK TECHNICIAN Full-time position to work Monday through Friday, 8 a.m. to 6 p.m. performing general repair of autos and trucks. General Mechanical knowledge helpful but willing to train the right individual. Must have own hand tools. Wage DOE

3514343 CERTIFIED DIESEL MECHANIC FT position will perform truck maintenance, inspect, repair, & maintain diesel engines. At least 12 months previous experience preferred. Will be working 40+ hours per week. Health & dental insurance benefits are available after 90 days. Wage DOE.

9614543 CONDUCTOR ENGINEER Position Summary Successful applicant must possess one year of experience in operating under signaled territory. Supervises and coordinates the activities of train crews. Receives oral or written instructions, notifies engineer of switching order using radio, telephone, verbal or hand signal, gives instructions, maintains records, coordinates activities of switching crew, raises coupling lever, throws track switches, climbs ladder to top of car, rides atop cars, and turns handwheel, ties handbrakes, and connects airhose to cars.

3514311 PLUMBER APPRENTICE Looking for an apprentice plumber to work on new construction and remodels. Assemble, install, and repair pipes, fittings, and fixtures of heating, water, and drainage systems, according to specifications and plumbing codes. Wage Depends on experience. Must be eligible for the Montana apprenticeship program. Physical requirements may include bending kneeling, reaching and lifting up to 75 pounds.

3513644 CANAL MAINTENANCE Will perform general labor tasks in maintaining, replacing and rehabilitating the facilities and features of the Lower Yellowstone Irrigation Project. High school or GED with ability to read and write at an acceptable level is required. Must have a valid driver's license with CDL, type "B". Job is 45-hours per week. Starting wage is \$14.27

3514297 MECHANIC Full time position. Looking for an honest, hard working, self starter. Will work mostly week days. Will be doing general oil field mechanic work - on both gas and diesel motors. Must have own tools. Must have a valid driver's license and be able to obtain a CDL - Wage Depends on experience. Serious inquiries only.

3514270 AUTO BODY TECHNICIAN Full Time Position. Applicant will be exposed to all areas of auto body repair. Must be a team player. Prefer 2 years experience. On the Job Training will be provided for anyone who is serious about learning. Wage DOE. Apply with a resume.

3514264 JOURNEYMAN ELECTRICIAN FT position for all phases of electrical work. Install, maintain and repair electrical wiring, equipment and fixtures. Ensure work is in accordance with relevant codes. Physical requirements may include reaching, kneeling, bending, walking on uneven terrain, climbing and lifting. Must have current MT Journeyman card. Benefits include health insurance and 401K. Wage is DOE.

3514247 CONSTRUCTION LABORERS Must have three years experience for the Foreman position. We will be willing to train the Laborers. Will be working on all aspects of building from start to finish work is fast paced. Will be involved in residential and commercial building - all aspects of construction. Must be reliable and dependable. Must have current Driver's license. Must be willing to travel to surrounding areas for work. Wage will be \$15.00 & up DOE.

3514244 CONCRETE FOREMAN Full Time Concrete Foreman with 3-5 years concrete experience, fluent in layout, reading blueprints and pouring and finishing. Must be able to lift up to 75 lbs. Hours and Days are varied. Starting wage is \$16.00 DOE.

3514216 HOUSEKEEPER Full-time/Part-time position to clean motel rooms - includes changing bedding, dusting, washing mirrors and windows, cleaning bathrooms, vacuum, mop and other duties as assigned. Flexible hours, may include weekends. Must be dependable. Paid Vacation and holidays available after one year of service.

3514194 ASSEMBLY LABORER Full time, Monday - Friday, Willing to train! Learn plan reading, product identification, hardware installation and all aspects of cabinet assembly. Wage DOE. Paid holidays, vacation, retirement, health & life insurance offered.

3514192 WOODWORKER Utilization of all hand held power tools. Ability to use table saws, radial saws all types of routers, thickness planers, power sanders, etc. Be able to match and apply wood veneers and plastic laminates. Basic woodworking knowledge is a must. Supervision and education to reach a level of excellence can be provided on the job. Holidays, vacation, retirement, like and health insurance provided. Hourly wages plus over time. Wage DOE.

3514160 LAB TECHNICIAN / MARKETING ASSISTANT Position will be to sample and grade grain. Person will also assist in office duties, seed sales, and grain marketing. Skills necessary include clerical skills, sales, marketing, and being familiar with grain (for example wheat, barley, peas, lentils, safflower, etc.). The position is full time with competitive wages/ salary and benefits available.

3514126 ROOFER APPRENTICE Roofer helpers working all over state as needed. Will be climbing ladders, carrying and lifting objects. Must not be afraid of heights. Will do all aspects of roofing work. Help tear off roofing material, haul material to roof, load and unload trucks. Experience in roofing would be a plus, but not required--employer trains. Full time work Monday through Friday, however, days and hours vary depending on weather conditions. Wage starting at \$17.50 per hour DOE.

3514122 CONCRETE LABORER AND FINISHER Full time laborer and finisher willing to perform efficiently to form, pour and finish quality concrete products. May operate hand and power tools and other equipment as needed. Prefer experience in related field. Must have a valid driver's license and the ability to get to and from work. Will work 8-10 hour days and occasionally half a day on Saturday. Wages will be \$10-\$20 per hour depending on experience.

3514044 WAREHOUSE WORKER Full time position receiving, storing, and distributing material, tools, equipment and products within the establishment. A CDL driver's license with a haz/mat endorsement and a good driving record are required for this position. We maintain a drug-free workplace and perform pre-employment substance abuse testing. Work environment is regularly exposed to outside weather conditions and explosives.

3514076 DIESEL MECHANIC FT Work to be Mon- Fri, occasional Saturdays. Will be working on equipment and shop jobs as assigned. Prefer diesel mechanic experience. Wage DOE and ability, plus benefits. Benefits include health insurance, retirement plan, and paid vacation.

3514024 HOUSEKEEPER/FRONT DESK CLERK/MAINTENANCE Culbertson, MT. Will be cleaning rooms, dust, vacuum rooms, changing bedding and bathrooms. Experience preferred but not necessary. Must be willing to work outside. Front Desk duties include answering phones, taking reservations and making change. Maintenance work will involve painting, general maintenance and some outside work. Some evenings required. Will work approximately 30 hours per week at \$7.35 per hour. Must have GED or high school diploma, 3 business and 3 personal references.

3514020 WAREHOUSE WORKER Full time position available to work in the warehouse for an enthusiastic, dedicated individual. Must have, or be able to obtain, a CDL within 90 days of hire. Must be able to lift at least 50 lbs frequently. Will operate forklift to load and unload merchandise. Wage DOE. Uniforms are provided upon hire and benefits will become available after six months.

3513872 HOUSEKEEPER Part time possibly full time. Duties will include cleaning motel rooms, stocking supplies, changing bedding, dusting, vacuuming, windows, cleaning bathrooms and other duties as assigned. Wage DOE. Room for advancement and bonuses available.

3513999 SWAMPER Required doing general cleaning of business - Hours as scheduled, approximately 25-30 hours per week. Pay depends on experience.

3513959 LUMBER YARD MANAGER Full-time experienced lumber yard managers needed in all locations of Baker, Fairview and Ekalaka. Experience required. Will work 45-50 hrs per week. Successful applicant will have knowledge of wood grains/species, grades of lumber and ability to determine cost of lumber based on board feet per job.

3513850 YARDMAN /DELIVERY Part-time. This individual would be assisting customers with purchases including loading and delivering. Applicant must possess a current driver's license and the ability to lift 70+ pounds. Starting wage is \$10.00 per hour;

3513373 SATELLITE SYSTEM TECHNICIAN Sidney/Glendive area. Responsible for home satellite installation and maintenance and service of existing dish network accounts in the assigned area. Will keep up to date accounts of on hand inventory for material replenishment. Company truck and tools provided. Clean driving record and valid driver's license is required. Background check is also required. Electronic/cable TV and or construction experience is preferred but not required. Paid training is provided. Pay depends on experience with above average pay increased with exemplary performance. Will work Tuesday through Saturday. OPEN UNTIL FILLED.

3513369 UTILITY CREW LABORER FT position. Will be working with the Utility Crew as laborer, CDL Preferred. Knowledge of operating equipment required, lifting 50 lbs -100 lbs, Wage DOE. After referral at Job Service request -contact information for further details from employer.

3513064 MAINTENANCE/REPAIR PERSON Will keep building and grounds in clean orderly condition. Perform heavy cleaning duties such as cleaning floors, washing walls, washing windows, and removing rubbish. Includes sidewalk maintenance – snow removal. Day shift. Wage DOE.

HEALTH, CHILD AND PERSONAL CARE

3514487 PERSONAL CARE ATTENDANT Part time position to provide personal care for a handicapped adult. Duties include light housekeeping, cooking and assistance as needed. Must be able to lift. Training with lift equipment will be given. Must have valid driver's license. Shifts will be about 10 hours per week working evenings and weekends. Pay is \$11.10 per hour.

3514483 PROGRAM AIDE Part-time position working 3 pm - 7:00 pm, M-F. Duties to include: assist in planning, implementing, and supervising all activities at the club. Supervision of boys and girls, prep of activities, clean up, run errands and interacting with volunteers. Primary duties will be supervising the gym and activities room. Must be able to tolerate loud environments and work well with children. Must be organized and pass a background check. Starting wage is \$7.35 per hour.

3514293 DIRECT SUPPORT STAFF over night 1 full-time position available group home setting to provide direct care assistance, i.e. personal hygiene, leisure time, outings, cleaning and meals. Set schedule of hours in evenings and part of weekend with 4 days on then 3 days off. Starting wage is \$9.60 raise to 10.00 after 6 months upon completion of training. The company pays for employee health insurance, vision, and life. Paid Time Off (PTO) is earned up to 3.6 weeks per year. SEP IRA is awarded after three fiscal years. Bonus is given based on wages in December.

3513665 PART-TIME DIRECT SUPPORT STAFF 4 part-time positions are available within the residential settings to provide direct care assistance, i.e. personal hygiene, leisure time, outings, meals. Hours are evenings and weekends. Starting wage is \$9.10 raise to 9.50 after 6 months upon completion of training. SEP IRA is awarded after 3 fiscal years. Bonus is given based on wages in December.

3514306 DRUG / ALCOHOL COLLECTOR PART TIME ONLY. Excellent pay. If you are detailed, professional, good with people. Applicant will be required to drive to business locations to complete drug and alcohol collections. Prefer some office skills as paper work and filing are required. Will work varied schedule with some weekends. Must have reliable transportation, driver's license, and proof of insurance. Pay is \$10 per test and paid mileage. Testing required: Basic arithmetic, Basic spelling and handwriting example required.

3514352 PERSONAL CARE ATTENDANT Home Care Aide to work up to 35 hours per month. Hours are flexible, depending on the convenience of both individuals. Requirements include: Will provide a young adult man who has mild special needs with training for more independence in menu planning, grocery shopping, meal preparation, functional money management, computer skills and community activities. Wage starting at \$12.00 per hour. Position is open until filled.

3513792 YOUTH MENTOR Casual part-time family support position available. Adult needed to mentor youth with behavior and emotional difficulties. Must have high school diploma, employer is willing to train, helpful if applicant has experience with at-risk youth. Hours and days will vary according to personal schedules. Must have Transportation, Current driver's license and proof of insurance. Starting wage is \$9.10 plus activity funds. Positions available in Sidney.

3514103 RESIDENT ASSISTANT Part time position may work into full time. Will work assisting clients in assisted living facility: cooking, cleaning, laundry, medication reminders, and personal care as needed. Two shifts available: Day(6am-2pm) and Afternoon(2pm-10pm). Must be available to work shifts as assigned. Training is provided. Wages depend on experience.

3513669 CNA Traveling CNA based in the SIDNEY. Both full and part-time employment is available. Must be a certified CNA in Montana or North Dakota. Wages range between \$13.00 and \$14 per hour, plus round trip mileage reimbursement and housing while on assignment. Must have a valid driver's license and a dependable vehicle with proof of insurance. Flexible work schedules! **ESSENTIAL FUNCTIONS:** Job openings throughout Montana.

3513668 RN/LPN Traveling nurses based in the Glendive, Montana area. Both full and part-time employment is available. Must have a current Montana or North Dakota nursing license. RN wages range between \$26 and \$30 per hour and LPNs between \$19.50 and \$21.50 per hour, plus round trip mileage reimbursement and housing while on assignment. Must have a valid driver's license and a dependable vehicle with proof of insurance. Flexible work schedules! ****ESSENTIAL FUNCTIONS:** Will be standing, lifting & assisting patients in & out of bed, reaching, bending, twisting, kneeling, pushing and pulling. **OPEN UNTIL FILLED.**

3514536 OB/GYN LPN or RN 1 full-time position responsible for but not limited to nursing duties such as assessments, assisting providers with procedures, calling patients with test results, prescription refills, ordering medical supplies and additional duties assigned by provider and/or Clinic Nursing Manager. Position requires excellent people skills, demonstrated success in organizational skills and the ability to work well with provider and all staff. Must be licensed in Montana.

3514524 RN 1full-time position for a Critical Access Hospital to provide care in the Med/Surg area, ICU and OB experience a plus. Position to include three 12 1/2 hour shifts a week, including rotating every third weekend. Applicant must be able to work days or nights. Prefer prior experience and ACLS certification, new graduates are welcome. Wage dependent on experience. This position includes opportunity to learn new areas. Must have a MT license or be able to obtain one.

3514523 NURSING MANAGER 1full-time position responsible for the supervision, scheduling and management of nursing staff on Med-Surg, ICU and OB. Also provides utilization review/case

management support for these inpatient areas. Will work in conjunction with RN shift Charge Nurses. Responsible to the Clinical Services Administrator. Current Montana RN license or eligibility required.

3514512 CODING SPECIALIST II 1 full-time position primarily responsible for ICD-9-CM and CPT coding of hospital encounters including, but not limited to inpatient and same-day surgery, and emergency room visits. Knowledge of ICD-9-CM and CPT coding guidelines, medical terminology, anatomy and physiology required. Coding and/or health information management education and one year coding experience in an acute care setting preferred. Computer skills such as Meditech, encoding software, spreadsheets, and internet research desirable. AHIMA or AAPC credentials preferred but non-credentialed candidates are encouraged to apply.

3514494 CARDIOPULMONARY REHAB. CNA PT position to work in Cardiac & Pulmonary Rehabilitation. Employment provides and opportunity for flexible hours, dependant on caseload. Applicant must be able to follow an individualized treatment plan and be self-motivated. Duties include working closely with the RN to provide personalized care, monitoring vital signs, assisting clients with the use of exercise equipment, and other duties as assigned. Current CNA license required, prior experience preferred.

3514484 LPN/RN-EXTENDED CARE FACILITY Part-time LPN/RN position to include night shifts, working weekends, will also include filling in for vacations and sick time. Duties include delivering medicines and treatment to 47-56 residents in and Eden Alternative skilled nursing facility. Other duties include assessing and developing care plans, working closely with residents' families as well as all staff and residents, will also direct the duties of CNAs. Requires having an AA or AD degree and a current unencumbered MT nursing license or the ability to obtain an MT license.

3514480 CLINIC PATIENT ACCOUNTS REP FT position responsible for ensuring that all physician offices billings are done in an appropriate and timely manner. Duties include but are not limited to coding and keying in charges, insurance claims, applying payments appropriately, filing secondary insurances, work accounts, mailing letters, documenting in system on each account, run and mail out statements, & helping customers. Position requires excellent people skills, demonstrated success in managing accounts, bookkeeping & accounting background, & the ability to work well with all staff.

3514419 LAUNDRY/HOUSEKEEPING Extended Care to do general laundry duties as assigned, following policies and procedures as directed. Duties include performing general housekeeping, deep cleaning, and other duties as needed. Must be able to read, lift up to 50 pounds, practice safe work habits, and understand and follow directions. Must be dependable, organized, available to work all shifts, and be able to establish and maintain effective working relationships with all co-workers.

3514417 C.N.A. ECF Full-time and part-time openings for the Extended Care Facility. Will be responsible for providing personal care and duties according to C.N.A. scope of practice to residents in an Eden Alternative skilled nursing facility. Must be able to safely lift 50 pounds and interact effectively and compassionately with residents, families, and coworkers. Must follow plan of care and directions and be able to problem solve effectively. Current C.N.A. certification required.

3514416 HOUSEKEEPER 1 full-time housekeeper to work the afternoon shift 1:30-10:00 pm. Will be responsible for maintaining a clean environment in all areas as assigned, following policies and procedures as directed. Duties to include performing general housekeeping duties, floor care, and other duties as needed. Must be able to read, lift 50 pounds, practice safe work habits, and understand and follow directions. Must be dependable, organized, and able to establish and maintain effective working relationships will all coworkers.

3514335 MEDICAL TECHNOLOGIST/MEDICAL LABORATORY TECHNICIAN 1 FT & 1 PT position requiring work in all areas of the laboratory including but not limited to analyzing samples and do general maintenance on instrumentation. Will be required to perform microscopic exams on body fluids, process blood bank and microbiology samples. The person will be required to do phlebotomies for proper samples for testing. Must be able to efficiently and accurately report test results. This position requires flexible shifts and on-call with expected call-back. Must have ASCP or equivalent or

be eligible for registry and be licensed in MT. Join our team in a laboratory with state-of-the-art instrumentation, competitive salary and excellent benefits.

3514199 DIETARY AIDE 1 Full-time dietary aide opening to prepare food, set up and take down the food stations help serve food and clean. Must be able to work as needed, follow standard procedures, instructions and have excellent hygiene. Must comply with all departmental policies and procedures.

3513359 PHYSICAL THERAPIST ASSISTANT 1 FT position for a Physical Therapy Assistant to work in an expanding Extended Care Facility, applicant must be a licensed PTA. Prefer applicant to work full time although part time employment would be considered. Employment provides an opportunity for flexible hours, dependant on caseload. Prior experience preferred but not required. Position may involve working occasional weekends and holidays. Applicants must be empathetic yet committed to maximizing the functional independence of residents in a geriatric environment. Individuals applying must be able to demonstrate their ability to be self-motivated and committed to providing personalized professional care. Job requirements include working closely with a team of Occupational Therapy, Physical Therapy and Rehab Aides to develop an interdisciplinary approach to meet resident goals. Relocation assistance is available.

3514119 CNA Full time CNA's needed in Culbertson with sign on bonus \$2,500 & \$1,500 for part-time paid over 10 quarters. Or locums to pick up extra shifts for extra cash at RMC. Provide basic care under direction of nursing staff. Perform duties such as feed, bathe, dress, groom or move patients or change linens. RMC is an EOE employer

OILFIELD & EQUIPMENT OPERATORS

3514537 OPERATOR Workover rig operator. Requires heavy lifting, climbing, bending, reaching, manual labor and work in extreme weather. Must have a valid driver's license and good driving record. Must be able to pass a pre-employment drug screen. Experience with workover rig is preferred, but employer is willing to provide training. Pay is \$28.25 an hour. Benefits: insurance (health, life, dental, disability), 401K, flexible spending.

3514246 DERRICK HAND Work over rig positions for Derrick Hands. Requires heavy lifting, climbing, bending, reaching, manual labor and work in extreme weather. Must have a valid driver's license and good driving record. Must be able to pass a pre-employment drug screen. Experience with work over rig is preferred, but employer is willing to provide training. Pay is DOE. Benefits: insurance (health, life, dental, disability), 401K, flexible spending. Work is in the Sidney/ Williston area.

3514286 HORIZONTAL DRILLING OPERATOR Full-time position needed. Will be working 40+ hours each week, Monday-Friday with an occasional weekend. Should be knowledgeable with Ditch Witch 2720 (or similar) and familiar with ditch track locating equipment. Class A CDL required. Previous backhoe, vac, and other heavy equipment operating experience preferred. Must be able to lift up to 75 pounds. Drug testing required. Health insurance and 401k available, wage DOE.

3514492 HEAVY EQUIPMENT OPERATOR Full-time, must have experience in heavy equipment operation, prefer 24 months. Must be able to run a Dozer, Motor Grader, Scraper and Excavator. Prefer experience in Directional Boring & working around underground utilities. Must have valid drivers license. Retirement & insurance benefits available. Wage is \$14.00 - \$20.00 DOE.

3514392 ROUSTABOUT Looking for full-time roustabout. Duties include assembling or repairing oil field equipment using hand tools and power tools. Will also perform other tasks as needed, including heavy lifting. Applicants must have a valid CDL. 6-12 months previous experience required. Starting wage is \$20 depending on experience.

9615101 DISTRICT RIG MANAGER We are currently seeking a District Rig Manager for our Rig location in Sidney, MT. Responsibilities include: Reviewing, directing and modifying all aspects of operations to enhance the efficiency, safety and profitability of the district through sound planning and decision-making Overseeing the administrative functions (e.g. A/P, A/R, Payroll, Invoicing, Work

Tickets etc.) to ensure work activities are planned and carried out in accordance with business necessity and fiscal deadlines Communicating company standards and expectations to field personnel and reports to senior management the needs of employees and/or customers

3513930 LABORER Part Time physically demanding job power washing and cleaning heavy equipment in the oil field. Part time position has the potential to work into full time. Hours & shift will depend on amount of work available.

3514243 LABORERS Looking for 3 qualified laborers for our roustabout division. Duties include assembling or repairing oil field equipment using hand tools and power tools. Will also perform other tasks as needed, including heavy lifting up to 75 lbs. A valid driver's license class A or B CDL is preferred. Previous H2S and OSHA safety training a plus. Offer competitive wages and full benefits after probationary period. Wage is \$12.00-\$14.00 depending on experience.

3513658 HEAVY EQUIPMENT OPERATOR Full time Heavy Equipment Operator to run excavator, grater, backhoe and dozer. Must have current drivers license. Experience is preferred. Wage DOE.

3513657 ROUSTABOUT PUSHER Assemble or repair oil field equipment using hand tools and power tools. Perform other tasks as needed. Employer is willing to train. Higher level pusher positions available. Wage is \$12.00-\$18.00 DOE.

3513656 ROUSTABOUT Will be assembling or repairing oil field equipment using hand tools & power tools. Will also perform other tasks as needed, including heavy lifting. A valid driver's license class A or B CDL is preferred. Previous H2S and OSHA safety training a plus. Competitive wages & full benefits after probationary period. Wage depends on experience. .

9952073 MULTI SKILLED PRODUCTION OPERATOR positions in Baker and Sidney MT as well as Watford City ND. There will be several openings over the next several months. The Multi-Skilled Operator may be responsible for but not limited to: Inspect gas and oil wells, tanks, meters, separators, compressors, and attached piping components for leaks or unusual conditions and taking corrective actions. Access remote locations to check wells, maintain normal operating levels, pressures and flow on separation equipment, making adjustments to automatic and manual controls. Gauge tanks for sale or transfer of crude oil and water. Operate rental compressors, flowing gas wells, gas lift wells, and test wells. Utilize electronic remote well supervision to optimize production and reduce Safety & Environmental impact. Maintain chemical injection rates, start up and shut in wells. Enter daily volumes, well tests, down time and injection information into a computer database. Monitor daily production inputs into electronic data gathering software and comparing input data with output data for correctness. Monitor and optimizing production and costs within area of control. Minor hands on production equipment repairs. Operate a company-provided vehicle to perform job duties in a safe manner. Adhere to all Safety, Environmental, and company policies and procedures. Must have a good driving record and be able to pass pre-employment screening

3514145 TOOL PUSHER Five positions available managing a work over rig. Requires work in extreme weather. Must have a valid driver's license and good driving record. Must be able to pass a pre-employment drug screen. Will also need to complete rig safety training/certification as a paid employee but prior to working on the rig. Wage is starting at \$90,000 DOE with immediate full benefits.

3514043 FIELD SERVICE REPRESENTATIVE I Responsible for minimizing accidents in the workplace, maintaining a company vehicle that is assigned, comply with all procedures when performing operations involving the use of radioactive material. Must be willing to travel and work weekends. Required to complete two months of on the job training under the supervision of previously trained ProTechnics personnel and demonstrate understanding of basic radiation principles by successfully completing a written examination given in the classroom training course. One year oil and gas stimulating experience required. Certifications in radiation, well logging or subsurface tracer operations are helpful. Must have a valid driver's license and a good driving record. We maintain a drug-free workplace and perform pre-employment substance abuse testing.

3514028 FRAC HAND Will work 2 weeks on and 1 week off. Work will be in Williston Basin area. Montana residents will not be required to move to North Dakota. Operating frac equipment, rig up, rig down, maintenance on equipment. Prefer experience. Must have a valid CDL license. Company runs background check, MVR check, and drug testing. Housing and food provided. Competitive Wage offered. Benefits include Medical, vision, dental, holiday pay, sick leave, vacation leave, and 401 K.

3513482 ROUSTABOUT HAND OIL FIELD Full time position Roustabout to work Monday through Friday approximately 50 hours per week. Will be doing oil field Maintenance, assemble and repair oil field equipment using hand and power tools. Snow plow experience a plus. Must have current MT driver's License, a Class A CDL with air brakes endorsement. Must have a clean driving record and drug testing is required. Wages depend on experience. Serious inquiries only.

3513863 EXPERIENCED ROUSTABOUT WORKER Looking for up to 5 experienced full-time roustabout workers. Must have experience in piping and roustabout services. Must be able to work weekends, days and evenings. Wage is DOE.

3513307 HEAVY EQUIPMENT OPERATOR Must have Scraper or Bull Dozer experience. Will be doing road construction, paving, and curb work and oilfield site construction. Wage to be discussed. Only experienced operators please.

1368964 OPERATOR ASSISTANT – FRAC/ACID Full-time entry-level position in oil field operations to work at the well-site with time spent on the road to and from well-sites and at the field camp trainings and prepping. Duties: help rig up for service jobs (pumps, tracking hose, etc.) and will learn how to run the equipment while learning more about well service. Qualifications: High school diploma or equiv.; must be of legal age per employer requirements; must have a Class A CDL or are able to obtain one; good driving record, stable work history; no felonies in last 7 yrs; no DUI's in last 3 yrs; able to pass background check and pre-employment testing (physical, agility test, drug & alcohol screening). Will be working 2 weeks on with 1 off and will be working approximately 80-100 hours during the working weeks (all hours worked over 40 are overtime pay), week off will be paid at straight 40 hour wage. Wage will start at \$14.00 an hour. Benefits include 401(k) with company match, medical/ dental/ vision, life insurance, Employee Stock Purchase plan, vacation time, etc.

1368967 OPERATOR ASSISTANT – LOGGING & PERFORATING Full-time position, duties: basics of oil well operations; assist during operation of well logging equipment at job sites; learn to assemble downhole well logging tools (electric, nuclear, sonic, and other well logging tools); maintain, clean and perform preventative maintenance on downhole and surface well logging equipment. Qualifications: High school diploma or equiv.; must be of legal age per employer requirements; must have a Class A CDL or are able to obtain one; good driving record, stable work history; no felonies in last 7 yrs; no DUI's in last 3 yrs; able to pass background check and pre-employment testing (physical, agility test, drug & alcohol screening). Will be working 2 weeks on with 1 off and will be working approximately 80-100 hours during the working weeks (all hours worked over 40 are overtime pay), week off will be paid at straight 40 hour wage. Wage will start at \$14.00 an hour. Benefits include 401(k) with company match, medical/ dental/ vision, life insurance, Employee Stock Purchase plan, vacation time, etc.

1368968 MECHANIC TECHNICIAN Full-time position, duties: diagnose, repair and perform maintenance on truck components, airbrakes, diesel engines, transmissions, low pressure and high pressure pumps, mixing, metering, blending and pumping equipment and a variety of other pneumatic, hydraulic, and electro-mechanical equipment. Qualifications: High school diploma or equiv.; 2+ yrs of diesel mechanic experience; must have a CDL or are able to obtain one; good driving record, stable work history; no felonies in last 7 yrs; no DUI's in last 3 yrs; able to pass background check and pre-employment testing (physical, agility test, drug & alcohol screening). Wage is negotiable depending on experience. Benefits include 401(k) with company match, medical/ dental/ vision, life insurance, Employee Stock Purchase plan, vacation time, etc

1368969 ELECTRONIC TECHNICIAN Full-time Electronic Technician. Duties: perform routine and preventative maintenance on electronic and electro-mechanical equipment; perform basic operations using test equipment and industrial controllers required to test and calibrate equipment. Qualifications:

requires an Associates degree or 2 yr vocational training in electronic technology or equivalent; must have valid driver's license; good driving record, stable work history; no felonies in last 7 yrs; no DUI's in last 3 yrs; able to pass background check and pre-employment testing (physical, agility test, drug & alcohol screening). Wage is negotiable depending on experience. Benefits include 401(k) with company match, medical/ dental/ vision, life insurance, Employee Stock Purchase plan, vacation time, etc.

1368970 MATERIAL HANDLER Full-time entry-level, non-field position. Duties: load, unload, and move materials within or near plant, yard, or worksite; move materials manually or using hand truck, electric dolly, wheelbarrow, conveyor, or hand-operated crane or hoist. Qualifications: High school diploma or equiv.; must be of legal age per employer requirements; must have valid driver's license; good driving record, stable work history; no felonies in last 7 yrs; no DUI's in last 3 yrs; able to pass background check and pre-employment testing (physical, agility test, drug & alcohol screening). Will be working 2 weeks on and 1 week off (week off is unpaid), 12-13 hour shifts, all hours worked after 40 hours is overtime pay. Wage is \$14.00 an hour. Benefits include 401(k) with company match, medical/ dental/ vision, life insurance, Employee Stock Purchase plan, vacation time, etc.

1368971 WAREHOUSEMAN Full-time, entry-level, non-field position. Duties: responsible for handling goods receipts, proper location of inventory in warehouse, issuing goods, inventory control and reporting, shipping and packing. Qualifications: High school diploma or equiv.; good computer skills required; retail, parts, inventory control experience helpful; must be of legal age per employer requirements; must have valid driver's license; good driving record; stable work history; no felonies in last 7 yrs; no DUI's in last 3 yrs; able to pass background check and pre-employment testing (physical, agility test, drug & alcohol screening). Will be working 2 weeks on and 1 week off (week off is unpaid), 12-13 hour shifts, all hours worked after 40 hours is overtime pay. Wage is \$14.00 an hour. Benefits include 401(k) with company match, medical/ dental/ vision, life insurance, Employee Stock Purchase plan, vacation time, etc.

3514032 DISTRICT WIRELINE MANAGER Will be responsible for operations, technical and sales management for all Wireline operations. Must be able to develop and maintain long term customer relationships, maintain contact with key decision makers within the customer base, assist other sales personnel, customers and potential customers on the technical issues of the products, work with sales staff and R & D to propose changes in existing products, generate and submit bids to existing and potential customers and visit work sites. Must have a minimum of 5 years oilfield experience, advanced computer skills, have strong leadership skills, understand budgetary process, wireline log interpretation skills, and proficient verbal and written communication skills. Full job description available online.

3513907 CASED HOLE FIELD ENGINEER Supervise and perform the Electric Wireline Services at well sites completing basic services and maintenance of EWS equipment as needed. Must have a minimum of 5 years of work experience, a CDL Class B Driver's License with Hazmat endorsement and at least 2 years of wireline experience in a supervisory role. A Bachelor's degree is preferred, must have strong written and verbal communication skills, maintain neat and accurate paperwork, a basic knowledge of electricity, have minimum computer skills and be flexible to accomplish various duties. Applicant must have the physical ability to immediately respond to emergency situations 24x7.

3513465 CASED HOLE OPERATOR Position is in Williston ND. Does not require move to ND. Applicant must assist the Engineer and other operators to ensure the quality, cost effective service is provided to each customer, assist Engineer and co-workers in assembling, preparing, checking and loading of equipment required for a scheduled job, and assist Engineer and co-workers in setting up truck, unloading equipment, assembling, preparing tools and rigging down, loading of equipment and driving truck to shop. Applicant must respond to customer assignments on short notice, day or night. Must have high school diploma, mathematical and mechanical aptitude, able to obtain a CDL with hazardous endorsement and be DOT qualifiable. Full job description available online.

TRANSPORTATION AND DELIVERY

3514541 TRUCK DRIVER FT and PT driving positions available at our Sidney MT location. Class A or B CDL license preferred or able to obtain one. We are willing to help the right person obtain one. Every

applicant must pass a drug test. Duties include but not limited to delivering of dry and liquid fertilizer, chemicals and H2O. Applicants will be home every night and all work is local. Wages DOE

3514389 TRUCK DRIVER FT to haul cattle and grain. Requires a Drivers license / CDL Class A. Good driving record required. Will need to have or be able to obtain a passport as some travel will be into Canada. Wage DOE. Benefits available after probationary period. Housing assistance may be available.

3514529 CDL TRUCK DRIVER Will be working varied hours and days, most likely in shifts. Delivery of product, driving and shop work. Must be able to operate production machinery (with training), forklift, and tools. Must have 2 years of truck driving experience. Physical requirements may include climbing, bending stooping and must be able to lift up to 50 lbs, possibly more. Must be able to pass pre-employment and random drug screening. Must have a Class A CDL, a hazardous endorsement a plus, but not necessary. Strong possibility of overtime. Starting wage \$15 - \$18 depend on experience. Benefits available after probationary period. **Employer has rental housing available.**

3514525 TRUCK DRIVER – OIL Full-time position to drive truck hauling crude oil in Sidney, MT. Salary DOE. A motivated worker has the potential to earn up to \$80,000 a year. Must have CDL with tanker, doubles, triples, and hazardous material endorsement or the ability to obtain endorsements. Long haul driving experience preferred. Housing and/or trailer hookups may be available.

3514518 VAC TRUCK DRIVER Full time position to Drive and operate vac truck. Must have current CDL Class B License, with least 6 months experience driving. Must be able to carry and move hoses as needed to perform cleanups. Wages will start at \$20 per hour, DOE.

3514516 TRUCK DRIVER FT position to drive winch truck, water truck or haul pipe in the oil field. Must have current CDL Class A License with air brakes and tanker endorsements but do not need haz-mat endorsement. Must have at least 6 months experience driving. Wages will start at \$20 per hour, DOE.

3514515 TRUCK DRIVER BELLY DUMP FT position, hours and days may vary. Will be driving belly dump hauling gravel / scoria to oil field locations. Must have current CDL class A license, with 2 years experience driving dump truck, this could be belly, end or side dump. Mechanical ability a plus. Transportation can be provided. Lodging may be available. Competitive wages.

3514057 HOT OIL TRUCK DRIVER Required to have Class A Type 1 with doubles, triples and tanker endorsements, must have clean driving record. Competitive pay based on experience. Benefits to include health insurance after 90 days and retirement benefits after 1 year. Wage depends on experience..

3514498 TRUCK DRIVER Full time position open for a Truck Driver/Fertilizer Applicator. Must have experience. Must have a Class A or B CDL. Job duties include hauling fertilizer and general maintenance of equipment. Must be able to lift up to 50 pounds. Excellent benefits include vacation, sick leave, 401K, health insurance and pension plan. Wage is negotiable.

3514490 TRUCK DRIVER Full-time position driving truck. Must have Class A CDL drivers license. Prefer 2 years driving experience. Mostly local driving. Will be working mostly day hours with an occasional Saturday, 50 hours per week. Starting wage is \$18.00-\$22.00 per hour DOE. Medical insurance available for individual only.

3514474 WATER TRUCK DRIVER Will haul locally in the oil field. Requires a class A CDL with tankers and air brakes endorsements, experience preferred. Must have a good driving record and no felonies. 40-60 hours per week working 6 days on, 3 days off. Benefits include 401k, and after 90 days 100% of employee's health insurance is covered. Will be working within a 50-75 mile radius of Sidney--home every night. Wage range is \$14 - 17 per hour depending on experience.

3514470 DELIVERY TRUCK DRIVER Must have a class B CDL with air brakes and Hazmat endorsement. Must be able to pass background check, pre-employment drug screening and random drug testing. CDL driver to deliver propane, gas, oil and diesel fuel and complete other duties as assigned.

3514467 READY MIX TRUCK DRIVER 23 positions available in Minot, Mandan, Williston, new Town, and Watford City. Must be able to operate mixing truck, have both Class A and Class B opening. Endorsements a plus, but not necessary. Starting Wage will be \$20 per hour depending on experience. Some Single housing MAY be available.

3514458 TRUCK DRIVER Full time position to drive water truck in the Williston Basin area this includes Sidney/Ray/Williston area. Will have rotating shifts must be able to work day or night shift, flexible hours. Require CDL with tanker endorsement. Must have two years experience driving truck will train to haul fresh and salt water. Must have clean driving record. Wages based on commission, Depending on Experience, benefits available after probationary period.

3514447 TRUCK DRIVER Sysco Montana, Inc. seeks Full-time Delivery Drivers. You will be responsible for the daily delivery of food product requiring 13-20 stops a day. Will deliver product using ramp and hand truck with no dock delivers. Deliveries will be made in customer's place of business. Valid Class A, type 1 CDL with Doubles endorsement and 2 years experience. HAZMAT endorsement or ability to obtain HAZMAT within 6 months. Work week usually begins with a Sunday night departure and runs Monday through Friday. Most weekends at home. Most drivers average \$70,000 per year with potential to earn more. Excellent benefit package to be discussed by employer. Union position.

3514442 HOT SHOT TRUCK DRIVER Will be hauling parts to rigs in Sidney, Eastern MT, Western ND. Must have 2 years truck driving experience in the winter, a class A1 CDL with tanker and air brake endorsement. Wage starting at \$17.00 plus overtime. This job requires the ability to climb ladders, bend, and stoop. Will be working in all weather conditions.

3514441 WATER TRUCK DRIVER Will be hauling water in Sidney, Eastern MT, Western ND. Must have 2 years truck driving experience in the winter, a class A1 CDL with tanker and air brake endorsement. Wage starting at \$17.00 plus overtime. Duties include loading and unloading salt and fresh water at well and disposal sites. This job requires the ability to climb ladders, bend, stoop, lift and pull hoses. Will be working in all weather conditions.

3514425 TRUCK DRIVER Truck driver to work days or nights hauling water in oilfield. Frequently requires out of town travel. Requirements to include CDL and tanker endorsement. HazMat endorsement preferred. Oilfield experience preferred. Wage starting \$15- \$18 DOE.. Full benefit package to include health insurance, 401K, dental insurance. 2 weeks vacation after 1 year of employment. Drug testing required.

3514385 TRUCK DRIVER/ MAINTENANCE FT worker to cover local runs within a 100 mile radius, pick-up and deliver equipment. 1 year of experience needed. Mechanical and welding skills helpful, will do maintenance and light repairs on equipment and shop work. CDL endorsements with Air Brakes endorsements. Applicant must be able to pass DOT required physical, some heavy lifting required. Benefits a available after probationary period; Wage is dependent on experience.

3514378 OIL TRUCK DRIVER 10 positions. Work in Williston area. Must have crude oil measurement and hauling experience, good driving record, at least two years tanker experience, be able to pass a pre-employment drug screen, be able to pass a DOT physical, have a Class A CDL with tanker, hazardous, and double/triple endorsements. Salary is up to \$80,000 annually including a \$12,000 per year safety bonus based on your individual efforts. Depending on experience wages typically range from \$18 to \$20 per hour. A full benefit package (health, dental, vision, short and long term disability, 401(k) plan, and profit sharing) plus a \$2000 sign on bonus is available. Uniforms and all personal protect equipment is provided.

9950904 TRUCK DRIVER PT-Class B CDL qualified driver with Tanker/Hazmat/Air Brake endorsements for delivery in the Sidney, MT, Williston, & Watford City, ND areas. Qualified candidates will have 1+ yrs driving exp, ability to meet DOT requirements, basic computer skills, & be qualified to drive across state line according to the law. Competitive salary & benefits. Based in Fairview, MT.

3514205 ROUTE SALES WORKER Full time and part-time positions available in route sales for an enthusiastic, dedicated individual. Must have or be able to obtain a CDL within 90 days of hire. Must be able to lift at least 50 lbs frequently and have a clean driving record. Will load and unload

merchandise, stock and rotate merchandise on store shelves, in coolers, and vending machines. Wage DOE. Uniforms are provided upon hire and benefits will become available after six months.

3513661 TRUCK DRIVER Full time truck driver for work in the oil field. Must have a current CDL with air brakes. Must be able to lift up to 75 pounds. Experience is preferred. Wages DOE.

3514237 DELIVERY PERSON Hours are flexible. Must be able to move and lift heavy appliances, must have valid driver's license. Duties to include: Delivering and installing appliances and TV's, un-boxing and moving appliances and TV's to showroom and other duties as assigned. Wage depends on experience with benefits available.

3514225 TRUCK DRIVER Full time position for experienced truck driver to haul frac sand to oil field locations, some longer hauls may be necessary. Must have Class A CDL. Will be working for newer company with newer equipment. Will be working 10-14 hour days, 4 -5 days in a row. Benefits include health and dental. Wages depending on experience. Application available in TRAY #7

3514212 TRUCK DRIVER I Full time position to driving truck for a farmer. CDL and previous truck driving experience preferred. Will be all local hauling.

3514189 TRUCK DRIVER Will be driving semi - hauling Fresh / Salt Water & Belly dump hauling scoria. Requires a class A, CDL. Prefer 2 years experience. Must pass driving test, DOT physical and drug screening. Employer will consider temporary or PT drivers. Paid by truck percentages.

3514148 TRUCK DRIVER/WEED SPRAYER FT- Temp. positions approx. 3 months. Spraying weeds on oilfield locations, using a truck & hand equipment. Need current CDL to drive chemical truck. Must meet age requirements to work with chemicals. May be willing to hire team if one has CDL. Wages based on bonus system. Base wage of \$10.00 plus bonus for each location finished. Days & hours vary with the weather, must be a self starter. Pre employment drug testing required. Serious inquiries only.

3514057 VAC TRUCK DRIVER To vacuum up spills /sumps and cellars--haul water. Must have Class A Type 1 with doubles/triples and tanker endorsements, with clean driving record. Competitive Wages DOE . Work about 40 hours per week. Benefits to include health insurance after 90 days and retirement benefits after 1 year.

3514049 TRUCK DRIVER

FT crude oil truck driver. Will work in Eastern Montana and Western North Dakota. Must have a Class A CDL driver's license with Hazmat and Doubles and Triples endorsements. Must have two years experience truck driving. Must include a Motor Vehicle Record with application. MVR is available at Job Service. Pay is a percentage of loads hauled.

3513974 LOCAL P & D DRIVER P & D Driver. Must have 12 months experience. Applicants should have a clean accident and driving record, must meet DOT and company requirements (including drug test) and furnish a Motor Vehicle Report (current within 30 days). Must possess a Commercial Driver's License with Hazmat and Doubles endorsements.

3513308 TRUCK DRIVER Full time-Truck driver required to have Valid CDL type A1 license. Work to include oil field and road construction work, belly dump and hauling equipment and oilfield. Wage based on experience. Benefits for some jobs to include paid travel and vehicle furnished. Work to begin when weather permits